

City of Santa Paula

City Council

MAYOR JENNY CROSSWHITE
VICE MAYOR GINGER GHERARDI
COUNCILMEMBER CLINT GARMAN
COUNCILMEMBER JOHN PROCTER
COUNCILMEMBER MARTIN F. HERNANDEZ



REGULAR MEETING OF THE
SANTA PAULA CITY COUNCIL

June 5, 2017

6:00 P.M – CLOSED SESSION

6:30 P.M – REGULAR MATTERS

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

LUCY BLANCO, CITY CLERK
RICHARD C. ARAIZA, INTERIM CITY MANAGER
JOHN C. COTTI, CITY ATTORNEY

Spare Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions regarding any agenda item, contact the City Clerk at (805) 933-4208.

CITY COUNCIL MEETING

You are invited to attend all City Council, commission, and board meetings. Agendas are posted in the front of City Hall in advance of the scheduled meetings. Information for commission and board meetings may be obtained by contacting the City Clerk's Office. The Santa Paula City Council's regular meetings start at 6:30 p.m. the first and third Monday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula.

BRINGING ITEMS BEFORE THE CITY COUNCIL

If you wish to speak at a City Council meeting, please fill out a yellow **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate.

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment will be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Order of Business, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
 - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
 - b. For items appearing as an Order of Business, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
 - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office



CITY OF SANTA PAULA
CITY COUNCIL
AGENDA • JUNE 5, 2017

I. CLOSED SESSION - CITY HALL ADMINISTRATION CONFERENCE ROOM

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT**
- 3. CLOSED SESSION**

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code §§ 54950, et seq.) for the following purpose:

- A. **Labor Negotiations** - Government Code § 54957.6
City Labor Negotiators: Finance Director Sandy Easley, Human Resources Manager Lorena Alvarez and Melanie Chaney, Liebert Cassidy Whitmore. Employee Organizations: SEIU Local 721; Santa Paula Police Officers Association (SPPOA); Ventura County Professional Firefighters Association (VCPFA), Representing Santa Paula Full-Time Firefighters; Community Services Officers (CSO); Mid-Management Association, Supervisory and Professional Association; Unpresented confidential employees (City employees who are not members of bargaining units); and Part-time/Temporary/Seasonal.

4. CONTINUED MEETING TO 6:30 P.M IN COUNCIL CHAMBERS

II. REGULAR MATTERS - COUNCIL CHAMBERS

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. FLAG SALUTE**
- 4. ROLL CALL**
- 5. CLOSED SESSION REPORT**
- 6. PRESENTATIONS**

- A. **Presentation by Rudy Gonzales, Public Affairs Specialist on Behalf of Southern California Edison for \$40,000 College Scholarships Presented to Santa Paula High School Students Jesus Contreras Magana and Mireille Vargas.**
- B. **Presentation by Gary Nazalroad Regarding Beautification Upgrade of the Old Fire Station at 8th and Santa Barbara Street.**

7. PUBLIC COMMENT



REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

8. CITY COUNCIL, STAFF COMMUNICATIONS

9. APPROVAL OF FINAL AGENDA

10. CONSENT CALENDAR

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

- A. **April 2017 Warrants and Certifications** – Recommendation: It is recommended that the City Council: (1) receive and file the prior month Accounts Payable and Payroll certifications per the attached check history report for 04/01/17 - 04/30/17; and (2) take such additional, related action that may be desirable.

Report by: Sandra K. Easley, Finance Director

- B. **Second Reading and Adoption of Ordinance No. 1274** – **Recommendation:** It is recommended that the City Council: (1) waive the second reading and adopt Ordinance No. 1274 and; (2) take such additional, related action that may be desirable.

Report by: Lucy Blanco, City Clerk

- C. **Approval of Minutes – Recommendation:** It is recommended that the City Council approve the Minutes from the Regular Meetings for January 3, January 17 and February 6, 2017.

Report by: Lucy Blanco, City Clerk

- D. **Approval of Amendment to Professional Services Agreement with MNS Engineers, Inc. for the Harvard Boulevard Improvements Project- Peck Road to Elizabeth Court – Recommendation:** It is recommended that the City Council: (1) Authorize the City Manager to execute an amendment to the Professional Services Agreement with MNS Engineers, Inc. for consulting right of way services for \$29,675.00 in a form approved by the City Attorney; and (2) Take such additional, related action that may be desirable.

Report by: John L. Ilasin, Interim Public Works Director/City Engineer

- E. **Approval of Expenditures for the Emergency Purchase of the Variable Frequency Drive for Well 14 – Recommendation:** It is recommended that City Council: (1) Adopt Resolution No. 7054 to ratify the emergency repair made to the variable frequency drive for Well 14 pursuant to Public Contract Code § 22050; (2) Approve to fund the expenditures for the emergency repair described hereon from Accounts 620.5.5073.319 and 620.5.9267.660; and (3) Take such additional, related action that may be desirable.

Report by: John L. Ilasin, Interim Public Works Director/City Engineer

- F. **Resolution Declaring Personal Property as Surplus and Authorizing Its Donation – Recommendation:** It is recommended that the City Council: (1) Adopt Resolution No. 7056 declaring the City's stored property as surplus and approve the donation to the Santa Paula Historical Society and the Santa Paula Theater Center; and (2) Take such additional, related action that may be desirable.

Report by: Richard Araiza, Interim City Manager

- G. **Planning Commission Action Report for 5/23/17 – Recommendation:** It is recommended that the City Council receive and file the Planning Director's report regarding Planning Commission actions taken on May 23, 2017.

Report by: Janna Minsk, Planning Director

- H. **Award Maintenance Agreement to Patterson Paving, Inc. Dba Smith Paving – Recommendation:** It is recommended that City Council: (1) Authorize the City Manager to execute a Maintenance Agreement with Patterson Paving, Inc. dba Smith Paving for \$26,575.00 for pavement resurfacing in a form approved by the City Attorney; (2) Allocate \$29,233.00 for the Maintenance Agreement from the FY 2016/2017 Capital Improvement Program budget; and (3) Take such additional, related action that may be desirable.

Report by: John L. Ilasin, Interim Public Works Director/City Engineer

- I. **Adoption of Resolution No. 7053 Requesting Approval to Seek Grant Funding for the Senior Nutrition Program – Recommendation:** It is recommended that the City Council: (1) Adopt Resolution No. 7053 authorizing a further application for grant funding under the Older Americans Act for the Senior Nutrition Program for FY 2017-2018 and authorizing the City Manager to sign all required submittals; and (2) Take such additional, related action as may be desired.

Report by: Ed Mount, Community Services Director

11. PUBLIC HEARING

- Verification of posting notice by City Clerk
 - Declaration of conflicts (if any)
 - Declaration of ex parte contacts (if any)
 - Open public hearing
 - Staff presentation
 - Public testimony
 - Discussion and action
 - Close public hearing
- A. **Transfer of Delinquent Sewer and Water Charges to Tax Roll – Recommendation:** It is recommended that that the City Council (1) Accept the delinquent charges as described below as final, and (2) Adopt Resolution No. 7055 authorizing the City Clerk to record the obligations with the Ventura County Recorder and Ventura County Auditor for recordation of the obligations and inclusion of the delinquent charges on the 2017-18 tax roll.

Report by: Sandra K. Easley, Finance Director

- Verification of posting notice by City Clerk
- Declaration of conflicts (if any)
- Declaration of ex parte contacts (if any)
- Open public hearing
- Staff presentation
- Public testimony
- Discussion and action
- Close public hearing

B. Participation in the 2017-2018 Benefit Assessment Program for the Municipal Stormwater NPDES Permit Program Resolution No. 7051 –

Recommendation: It is recommended that the City Council: (1) Conduct a public hearing on the proposed assessment for the Municipal Stormwater National Pollution Discharge Elimination System (NPDES) Permit Program; (2) Adopt Resolution No. 7051 requesting that the County Board of Supervisors include a \$6.65 per benefit assessment unit to fund activities related to the Municipal Stormwater NPDES Permit Program; and (3) Take such additional, related action that may be desirable.

Report by: John L. Ilasin, Interim Public Works Director/City Engineer
Caesar Hernandez, Regulatory Compliance Specialist

- Verification of posting notice by City Clerk
- Declaration of conflicts (if any)
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- Open public hearing
- Staff presentation
- Public testimony
- Discussion and action
- Close public hearing

C. Public Hearing for the Geologic Hazard Abatement District Special Assessment Adopting Resolution No. 7049 –

Recommendation: It is recommended that the City Council: (1) Conduct a public hearing on the proposed assessment for the Geologic Hazard Abatement District (GHAD); (2) Adopt Resolution No. 7049 placing a \$1,414.00 per parcel special assessment onto the December 2017 tax roll for the Geological Hazard Abatement District; and (3) Take such additional, related action that may be desirable.

Report by: John L. Ilasin, P.E., Interim Public Works Director/City Engineer

- Verification of posting notice by City Clerk
- Declaration of conflicts (if any)
- Declaration of ex parte contacts (if any)
- Open public hearing
- Staff presentation
- Public testimony
- Discussion and action
- Close public hearing

- D. **Adopt Resolution No. 7048 to Confirm an Assessment on the Properties Located Within the Hillsborough Open Space Maintenance District – Recommendation:** It is recommended that the City Council: (1) Conduct a public hearing on the proposed assessment for the Hillsborough Open Space Maintenance District; (2) Adopt Resolution No. 7048 placing a \$150.00 per parcel special assessment onto the December 2017 tax roll for the Hillsborough Open Space Maintenance District; and (3) Take such additional, related action that may be desirable.

Report by: John L. Ilasin, P.E., Interim Public Works Director/City Engineer

12. REQUEST FOR FUTURE AGENDA ITEMS

Any Councilmember may propose items for placement on a future agenda. Members may discuss whether or not the item should be placed on a future agenda and the description of the agenda item. Any direction to the City Manager to place an item on a future Council Agenda, do research, or a staff report must be accompanied with a majority vote of the City Council. The City Manager has discretion as to when the item will come back on the Agenda, unless the City Council identifies a specific meeting for the item's return.

13. ADJOURNMENT

State of California)-
County of Ventura)- ss
City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On _____ at _____ Signed: _____
Lucy Blanco, City Clerk