

# City of Santa Paula

*City Council*

MAYOR JENNY CROSSWHITE  
VICE MAYOR GINGER GHERARDI  
COUNCILMEMBER CLINT GARMAN  
COUNCILMEMBER JOHN PROCTER  
COUNCILMEMBER MARTIN F. HERNANDEZ



REGULAR MEETING OF THE  
SANTA PAULA CITY COUNCIL

July 17, 2017

5:00 P.M – VETERANS PARK CEREMONY

5:30 P.M – CLOSED SESSION

6:30 P.M – REGULAR MATTERS

SANTA PAULA CITY HALL  
970 VENTURA STREET  
SANTA PAULA, CA 93060

LUCY BLANCO, CITY CLERK  
MICHAEL K. ROCK, CITY MANAGER  
JOHN C. COTTI, CITY ATTORNEY

Spare Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions regarding any agenda item, contact the City Clerk at (805) 933-4208.

## CITY COUNCIL MEETING

You are invited to attend all City Council, commission, and board meetings. Agendas are posted in the front of City Hall in advance of the scheduled meetings. Information for commission and board meetings may be obtained by contacting the City Clerk's Office. The Santa Paula City Council's regular meetings start at 6:30 p.m. the first and third Monday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula.

### BRINGING ITEMS BEFORE THE CITY COUNCIL

If you wish to speak at a City Council meeting, please fill out a yellow **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate.

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment will be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Order of Business, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
  - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
  - b. For items appearing as an Order of Business, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
  - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

**PLEASE NOTE:** *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office



**CITY OF SANTA PAULA**  
**CITY COUNCIL**  
**AGENDA • JULY 17, 2017**

**I. RIBBON-CUTTING CEREMONY - VETERANS PARK**

**1. RIBBON-CUTTING CEREMONY - 5:00 P.M.**

**A. Ribbon-Cutting Ceremony to Mark the Opening of Remodeled Public Restroom Facilities at Veterans Park (Corner of 10Th St. and Ventura St.)**

**2. CONTINUED MEETING TO 5:30 P.M. CLOSED SESSION IN CITY HALL ADMINISTRATION CONFERENCE ROOM**

**II. CLOSED SESSION - CITY HALL ADMINISTRATION CONFERENCE ROOM**

**1. CALL TO ORDER**

**2. PUBLIC COMMENTS**

**3. CLOSED SESSION**

*The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code §§ 54950, et seq.) for the following purpose:*

**A. Conference with Labor Negotiator - Government Code § 54957.6 –**

City Labor Negotiators: Finance Director Sandy Easley, Human Resources Manager Lorena Alvarez and Melanie Chaney, Liebert Cassidy Whitmore.

Employee Organizations: SEIU Local 721; Santa Paula Police Officers Association (SPPOA); Ventura County Professional Firefighters Association (VCPFA) representing Santa Paula Full-Time Firefighters; Community Services Officers (CSO); Mid-Management Association; Supervisory and Professional Association; Unrepresented Confidential Employees (City employees who are not members of bargaining units); and Part-time/Temporary/Seasonal.

**4. CONTINUED MEETING TO 6:30 P.M. IN COUNCIL CHAMBERS**

**III. REGULAR MATTERS - COUNCIL CHAMBERS**

1. **CALL TO ORDER**
2. **INVOCATION**
3. **FLAG SALUTE**
4. **ROLL CALL**
5. **CLOSED SESSION REPORT BY CITY ATTORNEY**
6. **PUBLIC COMMENT**



**REMINDER:** in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

7. **CITY COUNCIL REPORTS**
8. **CITY MANAGER REPORTS**
9. **APPROVAL OF FINAL AGENDA**
10. **CONSENT CALENDAR**

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

A. **June 2017 Warrants and Certifications**

**Recommendation:** It is recommended that the City Council:

- 1) Receive and file the prior month Accounts Payable and Payroll Certifications; and
- 2) Take such additional, related action that may be desirable.

**Report by:** Sandra K. Easley, Finance Director

**B. Planning Commission Action Report for 6/27/17**

**Recommendation:** It is recommended that the City Council:

- 1) Receive and file the Planning Director's report regarding Planning Commission actions taken on June 27, 2017.
- 2) Take such additional, related action that may be desirable.

**Report by:** Janna Minsk, Planning Director

**C. Approval of a Response to the Grand Jury's Report Entitled Annual Detention Facilities and Law Enforcement Report**

**Recommendation:** It is recommended that the City Council:

- 1) Approve the response letter to the Ventura County Grand Jury and authorize the Mayor to sign the letter; and
- 2) Take such additional, related action that may be desirable.

**Report by:** John C. Cotti, City Attorney  
Ismael Cordero, Police Commander

**D. Approval of a Response to the Grand Jury's Report Entitled Water Considerations for Cities**

**Recommendation:** It is recommended that the City Council:

- 1) Approve the response letter to the Ventura County Grand Jury and authorize the Mayor to sign the letter; and
- 2) Take such additional, related action that may be desirable.

**Report by:** John C. Cotti, City Attorney  
John Ilasin, Interim Public Works Director

**E. Approval of Amendment to Professional Services Agreement with Stantec for the Water Recycling Facility**

**Recommendation:** It is recommended that the City Council:

- 1) Authorize the City Manager to execute an amendment to the Professional Services Agreement with Stantec for wastewater regulatory compliance services to the Water Recycling Facility for \$40,000.00 in a form approved by the City Attorney; and
- 2) Take such additional, related action that may be desirable.

**Report by:** John L. Ilasin, Interim Public Works Director/City Engineer  
Caesar Hernandez, Regulatory Compliance Specialist

**F. Approval of Amendment to Professional Services Agreement with MKN & Associates for the Water Recycling Facility**

**Recommendation:** It is recommended that the City Council:

- 1) Authorize the City Manager to execute an amendment to the Professional Services Agreement with MKN & Associates, Inc. for the Water Recycling Facility for \$124,319.00 in a form approved by the City Attorney; and
- 2) Take such additional, related action that may be desirable.

**Report by:** John L. Ilasin, Interim Public Works Director/City Engineer  
Caesar Hernandez, Regulatory Compliance Specialist

**G. Approval of Amendment to Professional Services Agreement with E.D.G.E. Technologies, LLC for the SCADA Conversion Project**

**Recommendation:** It is recommended that the City Council:

- 1) Authorize the City Manager to execute an amendment to the Professional Services Agreement with E.D.G.E. Technologies, LLC for consulting SCADA services for \$39,738.00 in a form approved by the City Attorney; and
- 2) Take such additional, related action that may be desirable.

**Report by:** John L. Ilasin, Interim Public Works Director/City Engineer

**11. PUBLIC HEARING**

- Verification of posting notice by City Clerk
- Declaration of conflicts (if any)
- Declaration of ex parte contacts (if any)
- Open public hearing
- Staff presentation
- Public testimony
- Discussion and action
- Close public hearing

**A. East Area 1 - Phase II & Phase III Vesting Tentative Tract Map Nos. 6000 & 6001**

**Recommendation:** That the City Council:

- 1) Open the public hearing and take evidence;
- 2) Consider the evidence received during the public hearing;
- 3) Adopt Resolution No. 7060 to approve Phase II and Phase III Vesting Tentative Tract Map Nos. 6000-6001 allowing the creation of 525 total lots, 483 lots for residential development and 42 lettered lots for streets, parks, and paseos;
- 4) Approve preliminary landscape plans for the common areas;
- 5) Take such additional, related action as may be desirable.

**Report by:** Janna Minsk, Planning Director

## **12. ORDER OF BUSINESS**

### **A. Creation of a Standing Committee Involving the Geologic Hazard Abatement District and Other Financing Districts**

**Recommendation:** It is recommended that the City Council:

- 1) Adopt Resolution No. 7067 establishing the Assessment District Standing Committee of the City Council and establishing the responsibilities of the Committee;
- 2) Appoint two members of the Council to serve on the Committee; and
- 3) Take such additional, related action that may be desirable.

**Report by:** Michael Rock, City Manager  
John C. Cotti, City Attorney

### **B. Establishing an Ad Hoc Committee to Recommend Regulations on the Consumption, Sales, Transportation, Cultivation, Manufacturing, Testing, Distribution, and Dispensing of Cannabis**

**Recommendation:** It is recommended that the City Council:

- 1) Adopt Resolution No. 7068 establishing the Ad Hoc Committee to Recommend Regulations on the Consumption, Sales, Transportation, Cultivation, Manufacturing, Testing, Distribution, and Dispensing of Cannabis;
- 2) Appoint two members of the Council to serve on the Committee; and
- 3) Take such additional, related action that may be desirable.

**Report by:** John Cotti, City Attorney  
Michael Rock, City Manager

### **C. Consent to Assignment of Franchise Agreement and Third Amendment**

**Recommendation:** It is recommended that City Council:

- 1) Consent to the assignment of the Franchise for Residential, Commercial, Industrial and Multi-family Residential Solid Waste Collection from Recology Los Angeles to Araco Enterprises, LLC dba Athens Services subject to certain conditions and approval of the Third Amendment to the Franchise Agreement;
- 2) Adopt Resolution No. 7066 approving the Consent to Assignment and Third Amendment to the Franchise Agreement for Residential, Commercial, Industrial and Multi-Family Residential Solid Waste Collection; and
- 3) Take such additional, related action that may be desirable.

**Report by:** Michael Rock, City Manager  
John L. Ilasin, Interim Public Works Director/City Engineer  
Caesar Hernandez, Regulatory Compliance Specialist

**13. ITEMS FOR FUTURE AGENDAS**

**A. PENDING ITEMS**

**B. NEW ITEMS**

**14. ADJOURNMENT**

State of California )-  
County of Ventura )- ss  
City of Santa Paula )-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On \_\_\_\_\_ at \_\_\_\_\_ Signed: \_\_\_\_\_  
Lucy Blanco, City Clerk