

# City of Santa Paula

*City Council*

MAYOR JENNY CROSSWHITE  
VICE MAYOR GINGER GHERARDI  
COUNCILMEMBER CLINT GARMAN  
COUNCILMEMBER JOHN PROCTER  
COUNCILMEMBER MARTIN F. HERNANDEZ



REGULAR MEETING OF THE  
SANTA PAULA CITY COUNCIL

November 6, 2017

6:30 P.M – REGULAR MATTERS

SANTA PAULA CITY HALL  
970 VENTURA STREET  
SANTA PAULA, CA 93060

LUCY BLANCO, CITY CLERK  
MICHAEL K. ROCK, CITY MANAGER  
JOHN C. COTTI, CITY ATTORNEY

Spare Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions regarding any agenda item, contact the City Clerk at (805) 933-4208.

## CITY COUNCIL MEETING

You are invited to attend all City Council, commission, and board meetings. Agendas are posted in the front of City Hall in advance of the scheduled meetings. Information for commission and board meetings may be obtained by contacting the City Clerk's Office. The Santa Paula City Council's regular meetings start at 6:30 p.m. the first and third Monday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula.

### BRINGING ITEMS BEFORE THE CITY COUNCIL

If you wish to speak at a City Council meeting, please fill out a yellow **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate.

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment will be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Order of Business, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
  - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
  - b. For items appearing as an Order of Business, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
  - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

**PLEASE NOTE:** *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office



**CITY OF SANTA PAULA**  
**CITY COUNCIL**  
**AGENDA • NOVEMBER 6, 2017**

**I. REGULAR MATTERS - COUNCIL CHAMBERS**

**1. CALL TO ORDER**



**REMINDER:** in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

**2. INVOCATION**

**3. FLAG SALUTE**

**4. ROLL CALL**

**5. PRESENTATIONS**

**A. Certificate of Appreciation to Coaches Mike Montoya and Tommy Frutos and Their Teams for Their Volunteerism with the Set Up of Special Events Throughout the City**

**B. Update on East Area I Regional Park Plan by Tim Jones, Lewis Management Corp.**

**6. PUBLIC COMMENT**

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

- 7. **CITY COUNCIL REPORTS**
- 8. **CITY MANAGER REPORTS**
- 9. **APPROVAL OF FINAL AGENDA**
- 10. **CONSENT CALENDAR**

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

**A. Planning Commission Action Report for 10/24/17**

**RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Receive and file the Planning Director's report regarding Planning Commission actions taken on October 24, 2017.

**B. August 2017 Warrants and Certifications**

**Recommendation:**

Staff recommends that the City Council:

- (1) Receive and file the prior month Accounts Payable and Payroll Certifications.

**Report by:** Sandra K. Easley, Finance Director

**C. September 2017 Warrants and Certifications**

**RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Receive and file the prior month Accounts Payable and Payroll Certifications.

**Report by:** Sandra K. Easley, Finance Director

**D. Approval of Professional Services Agreement to Kimley Horn for the Santa Paula High School Neighborhood Traffic Safety Improvement Project**

**RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Authorize the City Manager to execute a Professional Services Agreement with Kimley Horn for the Santa Paula Neighborhood Traffic Safety Improvement Project for \$80,004 in a form approved by the City Attorney.

**Presented by:** John L. Ilasin, Interim Public Works Director/City Engineer

**E. Resolution Authorizing the Filing of a Claim with the Ventura County Transportation Commission for Allocation of Transportation Development Act Funds for Bicycle And/Or Pedestrian Article 3 Purposes for Fiscal Year 2017/2018**

**RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Adopt Resolution No. 7091 authorizing the filing of a claim with the Ventura County Transportation Commission for allocation of Transportation Development Act Funds for Bicycle and/or Pedestrian Article 3 purposes for Fiscal Year 2017/2018.

**Presented by:** Sandy Easley, Finance Director

**F. Appointment of Ventura County Area on Aging Advisory Council Representative**

**RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Appoint Martha A. Navarrete as the representative to the Ventura County Area Agency on Aging Advisory Council.

**G. Comprehensive Youth Services and Program Needs Assessment**

**RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Receive and file the attached report;
- (2) Allocate \$30,000 from account 104-5-1501-209 (Measure T Fund) to fund a youth services and program needs assessment;

**Presented by:** Ed Mount, Community Services Director

**11. PUBLIC HEARING**

- Verification of posting notice by City Clerk
- Declaration of conflicts (if any)
- Declaration of ex parte contacts (if any)
- Open public hearing
- Public testimony
- Staff presentation
- Discussion and action
- Close public hearing

**A. East Area 1 Specific Plan-Phase 1 Vesting Tentative Tract Map 5990-Amendment No. 1**

**RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Open the public Hearing.
- (2) Receive testimonial and documentary evidence.
- (3) Adopt Resolution No. 7088 to approve an amendment to Vesting Tentative Tract Map No. 5990 from 68 single-family detached lots to 4 large lots for condominium purposes, which will accommodate 68 detached condominium homes.
- (4) Take such additional, related action as may be appropriate.

**Presented by:** Trayci Nelson, Senior Contract Planner

- Verification of posting notice by City Clerk
- Declaration of conflicts (if any)
- Declaration of ex parte contacts (if any)
- Open public hearing
- Public testimony
- Staff presentation
- Discussion and action

- Close public hearing

**B. Cops Grant Program FY 2017/18**

**RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Conduct a Public Hearing to allow public comment on the allocation of the COPS FY 2017/2018 grant.
- (2) Approve the allocation of the FY 2017/2018 COPS funds in the amount of \$123,700 to be used towards the continued operation of the Las Piedras Community Policing Building, continued maintenance of the Firearms Training Program, continued for part time Records Unit and Evidence Management personnel and for upgrades / renovations to the Police facility.
- (3) Take such additional, related action that may be desirable.

**Presented by:** Ismael Cordero, Police Commander

- Verification of posting notice by City Clerk
- Declaration of conflicts (if any)
- Declaration of ex parte contacts (if any)
- Open public hearing
- Public testimony
- Staff presentation
- Discussion and action
- Close public hearing

**C. Consideration of an Ordinance Amending Title 16 of the Santa Paula Municipal Code Regarding Cannabis**

**RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Open the public hearing.
- (2) Receive testimonial and documentary evidence.
- (3) After considering the evidence, introduce and waive first reading of Ordinance No. 1272.
- (4) Take such additional, related action as may be appropriate.

**Presented by:** John C. Cotti, City Attorney

## **12. ORDER OF BUSINESS**

### **A. Approval of Operating Memorandum to the First Amended and Restated Development Agreement Related to Santa Paula Street Bridge and State Route 150 Bypass**

#### **RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Authorize and direct the City Manager to sign an Operating Memoranda related to the State Route 150 Bypass and Santa Paula Street Bridge provisions in the Amended and Restated Development Agreement between the City and Limomeira Lewis Community Builders, LLC

**Presented by:** John Cotti, City Attorney

### **B. Transfer of California Oil Museum and Operations to the California Oil Museum Foundation**

#### **RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Receive this report.
- (2) Authorize the City Manager to execute the attached Lease Assignment Agreement and Memorandum of Agreement Transferring Operation of the California Oil Museum to the California Oil Museum Foundation.
- (3) Take such additional, related action that may be desirable.

**Presented by:** John Cotti, City Attorney

### **C. Appointment of Member to the Measure T Oversight Committee as the Youth Representative**

#### **RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Consider the new applicant who interviewed today along with other previously interviewed applicants to fill one vacancy on the Measure T Oversight Committee with a member who is active in a youth organization.

**Presented by:** Michael Rock, City Manager



**D. Consideration to Amend the Youth Advisory Committee Resolution and Bylaws**

**RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Consider recommended changes to the Youth Advisory Committee Bylaws and adopt a new resolution with changes.

**Presented by:** Michael Rock, City Manager

**E. Final Budget Adoption**

**RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Adopt resolution #7094, adopting the Final Fiscal Year 2017-18 Budget
- (2) Accept Budget Adjustments per staff recommendation;
- (3) Adopt Resolution No. 7093, approving an amendment to the adopted FY 2017/2018 position control list and salary schedule
- (4) Take such additional, related action that may be desirable.

**Presented by:** Michael Rock & Sandra K. Easley

**13. ITEMS FOR FUTURE AGENDAS**

**A. Pending Items**

**B. New Items**

**14. ADJOURNMENT**

State of California     )-  
County of Ventura     )- ss  
City of Santa Paula    )-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On \_\_\_\_\_ at \_\_\_\_\_ Signed: \_\_\_\_\_  
Lucy Blanco, City Clerk