

City of Santa Paula

City Council
AMENDED

MAYOR GINGER GHERARDI
VICE MAYOR CLINT GARMAN
COUNCILMEMBER MARTIN F. HERNANDEZ
COUNCILMEMBER JOHN PROCTER
COUNCILMEMBER JENNY CROSSWHITE



REGULAR MEETING OF THE
SANTA PAULA CITY COUNCIL

March 5, 2018

6:00 P.M – CLOSED SESSION

6:30 P.M – REGULAR MATTERS

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

LUCY BLANCO, CITY CLERK
MICHAEL K. ROCK, CITY MANAGER
JOHN C. COTTI, CITY ATTORNEY

Spare Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions regarding any agenda item, contact the City Clerk at (805) 933-4208.

CITY COUNCIL MEETING

You are invited to attend all City Council, commission, and board meetings. Agendas are posted in the front of City Hall in advance of the scheduled meetings. Information for commission and board meetings may be obtained by contacting the City Clerk's Office. The Santa Paula City Council's regular meetings start at 6:30 p.m. the first and third Monday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula.

BRINGING ITEMS BEFORE THE CITY COUNCIL

If you wish to speak at a City Council meeting, please fill out a yellow **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate.

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment will be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Order of Business, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
 - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
 - b. For items appearing as an Order of Business, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
 - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office



**CITY OF SANTA PAULA
CITY COUNCIL
AGENDA • MARCH 5, 2018**

CLOSED SESSION - CITY HALL ADMINISTRATION CONFERENCE ROOM

CALL TO ORDER

PUBLIC COMMENTS

CLOSED SESSION

- A. **CONFERENCE WITH LABOR NEGOTIATOR:** Government Code § 54957.6.
City Labor Negotiators: City Manager Michael Rock, Human Resources Manager Lorena Alvarez. Employee Organizations: SEIU Local 721.

- B. **A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
There is a Significant Exposure to Litigation Pursuant to Government Code Section 54956.9 (D)(2) – Number of Cases (1).

CONTINUED MEETING TO 6:30 P.M IN COUNCIL CHAMBERS

REGULAR MATTERS - COUNCIL CHAMBERS

CALL TO ORDER



REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

INVOCATION

FLAG SALUTE

ROLL CALL

CLOSED SESSION REPORT

PRESENTATIONS

1. **Proclamation Presentation for St. Francis Dam Commemoration Month, March 2018**
2. **California Choice Energy Authority (Lancaster CCA), Jason Caudle, Assistant City Manager, City of Lancaster**

PUBLIC COMMENT

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the

Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

CITY COUNCIL REPORTS

CITY MANAGER REPORTS

APPROVAL OF FINAL AGENDA

CONSENT CALENDAR

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

3. [Receive and File Planning Commission Action Report for February 27, 2018 Meeting](#)

RECOMMENDATION:

Staff recommends that the City Council:

Receive and file the Planning Director's report regarding Planning Commission actions taken on February 27, 2018.

4. [Adoption of Minutes for the February 5, 2018 City Council Meeting](#)

RECOMMENDATION:

Staff recommends that the City Council adopt the minutes for the Regular City Council meeting for February 5, 2018.

5. [Adoption of Resolution No. 7124, Approving the Creation of the Assistant Finance Director Classification](#)

RECOMMENDATION:

Staff recommends that the City Council:

Adopt Resolution No. 7124, approving the creation of the Assistant Finance Director classification, assigning the position to the Mid-Management Unit, deleting the Finance Manager from the position control list and amending the 2017-18 Position Control List and Salary Schedule to include the changes and include the new position.

6. [Adoption of Resolution No. 7118, Amending Job Descriptions, Job Titles and Salary Ranges for Classifications Assigned to the Water Division and Amending the 2017-18 Position Control List and Salary Schedule](#)

RECOMMENDATION:

Staff recommends that the City Council:

- (1) Adopt Resolution No. 7118, amending the 2017-18 Position Control List and Salary Schedule.
- (2) Approve the new job classification of Lead Water Treatment and Production Operator.
- (3) Amend the title and job descriptions for Water Distribution Worker I/II/III/IV, Lead Treatment and Production Operator I/II and Lead Water Distribution Operator.

7. [Amendment to the Professional Services Agreement with W.B. Britt, Inc. for Engineering and Public Works Services](#)

RECOMMENDATION:

Staff recommends that the City Council:

Approve an amendment to the Professional Services Agreement with W.B. Britt, Inc. to serve as Interim Public Works Director.

8. [Adopt Resolution No. 7125 to Accept Offers of Dedication for the East Area 1 Project](#)

RECOMMENDATION:

Staff recommends that the City Council:

- (1) Adopt Resolution 7125 authorizing acceptance of the property described in Exhibits A and B for road and highway purposes;
- (2) Authorize the City Manager to sign the Certificates of Acceptance; and
- (3) Take such additional related, action that may desirable.

ORDER OF BUSINESS

9. [The Annual Audited Financial Statements for the Year Ended June 30, 2017 Presented by Van Lant & Fankhanel, LLP.](#)

RECOMMENDATION:

Staff recommends that the City Council:

Receive and file the Annual Audited Financial Statements for the Fiscal Year ended June 30, 2017.

10. [Update on Senior Advisory Committee](#)

RECOMMENDATION:

Staff recommends that the City Council:

- (1) Receive and file the staff report.
- (2) Take additional, related action that may be desirable.

11. Discuss and Consider Receiving a Written Report from the Executive Director of the Housing Authority Every Six Months and Direct Staff to Attend the Housing Authority Board Meetings and Receive and File Housing Authority Annual Audit and Financial Reports and Consider Appointments of All Positions to the Housing Authority Board

RECOMMENDATION:

Staff recommends that the City Council:

- (1) Request the Santa Paula Housing Authority Executive Director submit a written report to the City Council twice per year on the activities of the Housing Authority
- (2) Direct staff to attend the Housing Authority Board meetings
- (3) Receive and File the Annual Audit and Financial Reports
- (4) Consider appointments to the Housing Authority Board
- (5) Take additional, related action that may be desirable.

Presented by: Michael Rock, City Manager

12. Discuss and Consider Introducing on First Reading an Ordinance Pertaining to State-Issued Cable Television Franchises

RECOMMENDATION:

Staff recommends that the City Council:

- (1) Introduce on first reading an ordinance amending Title XI, Chapter 114 of the Santa Paula Municipal Code pertaining to state-issued cable television franchises
- (2) Take such additional, related action as may be desired.

13. Consider Ratifying the Mayor's Standing Committees Appointments

RECOMMENDATION:

Staff recommends that the City Council consider ratifying the Mayor's appointments to the Standing and Ad Hoc Committees.

Presented by: Michael Rock, City Manager

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

State of California)-
County of Ventura)- ss
City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On _____ at _____ Signed: _____
Lucy Blanco, City Clerk