

City of Santa Paula

City Council

MAYOR CLINT GARMAN
VICE MAYOR RICHARD ARAIZA
COUNCILMEMBER JENNY CROSSWHITE
COUNCILMEMBER CARLOS JUAREZ
COUNCILMEMBER ANDY SOBEL



REGULAR MEETING OF THE
SANTA PAULA CITY COUNCIL

December 19, 2018

6:00 P.M – CLOSED SESSION

6:30 P.M – REGULAR MATTERS

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

LUCY BLANCO, CITY CLERK
MICHAEL K. ROCK, CITY MANAGER
JOHN C. COTTI, CITY ATTORNEY

Spare Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions regarding any agenda item, contact the City Clerk at (805) 933-4208.

CITY COUNCIL MEETING

You are invited to attend all City Council, commission, and board meetings. Agendas are posted in the front of City Hall in advance of the scheduled meetings. Information for commission and board meetings may be obtained by contacting the City Clerk's Office. The Santa Paula City Council's regular meetings start at 6:30 p.m. the first and third Monday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula.

BRINGING ITEMS BEFORE THE CITY COUNCIL

If you wish to speak at a City Council meeting, please fill out a yellow **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate.

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment will be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Order of Business, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
 - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
 - b. For items appearing as an Order of Business, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
 - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office



**CITY OF SANTA PAULA
CITY COUNCIL
AGENDA • DECEMBER 19, 2018**

CLOSED SESSION - CITY HALL ADMINISTRATION CONFERENCE ROOM

CALL TO ORDER

PUBLIC COMMENTS

CLOSED SESSION

- A. **Conference with Real Property Negotiators**
Pursuant to Government Code § 54956.8
Property: 270 Quail Court and 1574 Lemonwood Dr. and 1580 Lemonwood Dr.
Agency Negotiators: Michael Rock and Clete Saunier
Negotiating Parties: Alastair Winn
Under Negotiation: Price and Terms of Payment.

CONTINUED MEETING TO 6:30 P.M IN COUNCIL CHAMBERS

REGULAR MATTERS - COUNCIL CHAMBERS

CALL TO ORDER



REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

INVOCATION

FLAG SALUTE

ROLL CALL

CLOSED SESSION REPORT

PRESENTATIONS

1. [City Tile Presentations to Retiring Finance Director Sandra K. Easley, Community Services Director Ed Mount and Building & Safety Inspector Lorenzo Chavez.](#)

PUBLIC COMMENT

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make

comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

CITY COUNCIL REPORTS

CITY MANAGER REPORTS

APPROVAL OF FINAL AGENDA

CONSENT CALENDAR

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

2. [Approval for Destruction of Records](#)

RECOMMENDATION:

Staff recommends that the City Council:

Approve the destruction records from City Clerk, Human Resources and Finance Departments as described in Exhibits A, B and C.

3. [Approve the First Amendment to the Memorandum of Understanding \(MOU\) Between the City of Santa Paula and the City of Ventura to Pay for Administrative Costs for the Water Wise Incentive Program](#)

RECOMMENDATION:

Staff recommends that the City Council:

(1) Authorize the City Manager to Approve the First Amendment to the Memorandum of Understanding (“MOU”) between the City of Santa Paula and the City of Ventura to pay administrative costs of \$23,000 through December 31, 2019, for the Water Wise Incentive Program in a form approved by the City Attorney.

ORDER OF BUSINESS

4. **Discuss and Consider Authorizing the City Manager to Purchase One (1) John Deere Backhoe Loader Model No. 310SL HL from John Deere Shared Services**

RECOMMENDATION:

Staff recommends that the City Council:

Authorize the City Manager to Purchase One (1) John Deere Backhoe Loader Model No. 310SL HL from John Deere Shared Services, Inc. in the Amount of \$114,673.36.

Authorize the Designation of the Existing CASE Backhoe Loader Unit #280 and Massey Ferguson Skip Loader Unit #236 as Surplus Equipment Available for Sale.

Authorize a Budget appropriation from the NPDES Fund Balance to NPDES Storm Water Quality Fund Account (No. 205-5-5027-610) in the Amount of \$29,674.

Presented by: Clete Saunier, Public Works Director

5. **Discuss and Consider Approval of Resolution 7179 Authorizing the City Manager to Execute an Agreement with Veolia North America for the Operations and Maintenance of the Wastewater Collections System**

RECOMMENDATION:

Staff recommends that the City Council:

Adopt Resolution 7179 authorizing the City Manager to execute an Agreement with Veolia North America for the operation and maintenance of the Wastewater Collection System for a fixed annual fee of \$287,680 (Year 1) in a form approved by the City Attorney.

Presented by: Clete Saunier, Public Works Director

6. [Discuss and Consider Approving Award of Contract to Cerco Engineering for Construction of the Neighborhood Traffic Safety Improvement Project in the Amount of \\$415,018.00](#)

RECOMMENDATION:

Staff recommends that the City Council:

Authorize the City Manager to execute a Contract with Cerco Engineering for construction of the Neighborhood Traffic Safety Improvement Project in the Amount of \$415,018 in a form approved by the City Attorney; and

Allocate \$266,000 from the Local Transportation – TDA Article 3 Bike/Ped Fund and \$169,000 Article 8a Fund for construction of the Neighborhood Traffic Safety Improvement Project;

Take such additional, related action that may be desirable.

Presented by: Clete J. Saunier, Public Works Director

7. [Discuss and Consider Adopting Resolution No. 7184 Changing the Name of the Community Services Department to the Parks and Recreation Department; Amending the Title and Job Description of the Community Services Director to Parks and Recreation Director; and Assigning a New Salary Range to the Classification](#)

RECOMMENDATION:

Staff recommends that the City Council:

(1) Adopt Resolution No. 7184, changing the name of the Community Services Department to the Parks and Recreation Department;

(2) Amending the title and job description of the Community Services Director classification to Parks and Recreation Director;

(3) Assigning a new salary range to the Parks and Recreation Director classification, and amending the FY 18/19 position control list and salary schedule; and

(4) Take such additional, related action that may be desirable.

Presented by: Lorena Alvarez, Human Resources Manager

8. [Discuss and Consider Changes to the 2019 Meeting Schedule](#)

RECOMMENDATION:

Staff recommends that the City Council:

Discuss and consider the 2019 City Council meeting schedule and make necessary changes based on holiday schedules and summer break.

Take such additional, related action that may be desirable.

Presented by: Michael Rock, City Manager

9. [Discuss and Consider Mayor's Standing and Ad Hoc Committee Appointments](#)

RECOMMENDATION:

Staff recommends that the City Council:

Discuss and consider appointments to the Mayor's Standing and *Ad Hoc* Committees and ratify the Mayor's appointments to these committees.

Presented by: Michael Rock, City Manager

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

State of California)-
County of Ventura)- ss
City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On _____ at _____ Signed: _____
Lucy Blanco, City Clerk