

# City of Santa Paula

## *City Council*

MAYOR CLINT GARMAN  
VICE MAYOR RICHARD ARAIZA  
COUNCILMEMBER JENNY CROSSWHITE  
COUNCILMEMBER CARLOS JUAREZ  
COUNCILMEMBER ANDY SOBEL



REGULAR MEETING OF THE  
SANTA PAULA CITY COUNCIL

November 6, 2019

6:30 P.M – REGULAR MATTERS

SANTA PAULA CITY HALL  
970 VENTURA STREET  
SANTA PAULA, CA 93060

JACQUELYN NUÑEZ, ACTING DEPUTY CITY CLERK  
DANIEL SINGER, INTERIM CITY MANAGER  
JOHN C. COTTI, CITY ATTORNEY

Spare Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions regarding any agenda item, contact the City Clerk at (805) 933-4208.

## CITY COUNCIL MEETING

You are invited to attend all City Council, commission, and board meetings. Agendas are posted in the front of City Hall in advance of the scheduled meetings. Information for commission and board meetings may be obtained by contacting the City Clerk's Office. The Santa Paula City Council's regular meetings start at 6:30 p.m. the first and third Monday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula.

### BRINGING ITEMS BEFORE THE CITY COUNCIL

If you wish to speak at a City Council meeting, please fill out a yellow **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate.

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment will be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Order of Business, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
  - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
  - b. For items appearing as an Order of Business, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
  - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

**PLEASE NOTE:** *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*


In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office



**CITY OF SANTA PAULA  
CITY COUNCIL  
AGENDA • NOVEMBER 6, 2019**

**REGULAR MATTERS - COUNCIL CHAMBERS**

**CALL TO ORDER**

 **REMINDER:** in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

**INVOCATION**

**FLAG SALUTE**

**ROLL CALL**

**CLOSED SESSION REPORT**

**PRESENTATIONS**

1. [Finance Department Update](#)

**RECOMMENDATION:**

Staff recommends that the City Council:

Receive and file FY 2019/2020 First Quarter Activity Report for the Finance Department.

**Presented by:** Christy Ramirez, Finance Director

## **PUBLIC COMMENT**

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

## **CITY COUNCIL REPORTS**

## **CITY MANAGER REPORTS**

## **APPROVAL OF FINAL AGENDA**

## **CONSENT CALENDAR**

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

### **2. [Approval of Minutes](#)**

#### **RECOMMENDATION:**

Staff recommends that the City Council:

Approve minutes for the following City Council meetings:

June 24, 2019 Special Meeting

July 17, 2019: Special Meeting, Closed Session and Regular Meeting

July 29, 2019: Closed Session

3. [Warrants and Certifications - May through September 2019](#)

**RECOMMENDATION:**

Staff recommends that the City Council:

(1) Review and accept the "Certification of Accounts Payable" for the accounts payable payment cycles from May 2019 through September 2019, starting check number 320903 and ending check number 322510.

(2) Review and accept the "Certification of Salaries" for the pay period ending dates 4/14/2019 through 9/13/2019.

4. [Approve Amendment No. 3 to the Professional Services Agreement with Phoenix Civil Engineering, Inc. in the Amount of \\$52,500](#)

**RECOMMENDATION:**

Staff recommends that the City Council:

(1) Authorize the City Manager to execute Amendment No. 3 to the Professional Services Agreement with Phoenix Civil Engineering, Inc. for On-Call Civil Engineering Services for a not-to-exceed amount of \$52,500 in a form approved by the City Attorney.

(2) Take additional, related action that may be desirable.

5. [Authorization and Approval of Out of State Travel for Police Personnel](#)

**RECOMMENDATION:**

Staff recommends that the City Council:

(1) Authorize the City Manager to approve the attendance of Santa Paula School Resource Officer Hector Ramirez and Detective Ramzi Raad to the California Narcotics Officer Association Annual Training Conference and;

(2) Authorize the City Manager to approve the attendance of Detective Sergeant Allen Macias and Major Crimes Detective Dan McCarthy to the California Homicide Investigators Association annual conference in Las Vegas Nevada.

(3) Appropriate \$5,933.92 from the Police Department Training Budget 100-5-4508-352 for training, workshops, and meetings.

## **PUBLIC HEARING**

- Verification of posting notice by City Clerk
- Declaration of conflicts (if any)
- Declaration of ex parte contacts (if any)
- Open public hearing
- Staff presentation
- Discussion and action
- Close public hearing

### **6. Discuss and Consider Adopting Proposed Water and Sewer Rate Increases**

#### **RECOMMENDATION:**

Staff recommends that the City Council:

Conduct the Proposition 218 public hearing and determine the official number of written protests received on proposed water and sewer rate increases;

If the number of valid protest votes is below 50% of the number of property owners or customers authorized to vote, waive reading of and introduce Ordinances 1286 and 1287 amending the Santa Paula Municipal Code (SPMC) to reflect the proposed water and sewer rate increases.

Take additional, related action that may be desirable.

**Presented by:** Clete J. Saunier, Public Works Director

### **7. Harvard Professional Center Appeal Hearing**

#### **RECOMMENDATION:**

Staff recommends that the City Council take the following action after public hearing:

Adopt City Council Resolution No. 7220 affirming the Planning Commission's adoption of Resolution No. 3797 approving Project No. 18-CDP-04, Harvard Professional Center, at 500 & 550 E. Harvard Boulevard, subject to the 93 Conditions of Approval listed in the City Council resolution.

**Presented by:** James Mason, Community Development Director

8. [Ord 1284 - 2019 Building Codes - Second Reading and Adoption](#)

**RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Open the public hearing to receive testimonial and documentary evidence;
- (2) Close the public hearing;
- (3) Adopt Ordinance No. 1284, adopting by reference the 2019 California Code of Regulations Title 24 as the Construction Standards and the 2018 International Property Maintenance Code for the City of Santa Paula Building and Safety Division;
- (4) Designate Staff to publish a summary of the adopted ordinance within fifteen days following adoption;
- (5) Take such additional related action that may be desirable.

**Presented by:** James Mason, Community Development Director

**ORDER OF BUSINESS**

9. [SB2 Grant Application](#)

**RECOMMENDATION:**

Staff recommends that the City Council select Alternative No. 1, adopting Resolution No. 7224 authorizing application for, and receipt of, SB 2 Planning Grants Program Funds.

**Presented by:** James Mason, Community Development Director

10. [Transportation Development Act, Local Transportation Fund, Apportionment for Fiscal Year 2019/2020](#)

**RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Adopt Resolution No. 7226 authorizing the submittal of claims for allocation of FY 19/20 Transportation Development Act (TDA) funds.
- (2) Make necessary budget adjustments for the apportionment.

**Presented by:** Christy Ramirez, Finance Director

**11. Report from the Council's Facilities and Infrastructure Needs Standing Committee**

**RECOMMENDATION:**

Staff recommends that the City Council:

- (1) Receive a report from Committee members Araiza and Juarez regarding support for existing facility needs and long-term city hall relocation planning.
- (2) Provide further direction to staff on the Committee's recommendations.

**Presented by:** Dan Singer, Interim City Manager  
Vice-Mayor, Rick Araiza  
Councilmember, Carlos Juarez

**ITEMS FOR FUTURE AGENDAS**

**ADJOURNMENT**

State of California     )-  
County of Ventura     )- ss  
City of Santa Paula    )-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On \_\_\_\_\_ at \_\_\_\_\_ Signed: \_\_\_\_\_

Jacquelyn Nuñez  
Acting Deputy City Clerk