



**JUNE 6, 2017**

File: 184000200

**Attention: John Ilasin**

City of Santa Paula  
970 Ventura Street  
Santa Paula, CA 93061

Dear John,

Reference: Assistance with Water and Wastewater Issues – July 1, 2017 through June 30, 2018

As per the City's request, we are pleased to present this modification to our agreement for providing additional professional services to provide ongoing assistance to the City in its responsibilities to provide adequate oversight of the new wastewater treatment plant serving City residents. The following outlines our understanding of the modified scope of work and our related professional fees.

## **1.0 SCOPE OF WORK AND FEES**

### **Task 968 – Review Services for Compliance Issues**

Beginning July 1, 2017 and ending June 30, 2018; James Kuykendall of Stantec Consulting Services Inc., at the City's request, can be in the City of Santa Paula Offices on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month. On all other Mondays during the period, he shall be available for up to 4 hours for preparation work and/or conference calls to assist the City in water and wastewater matters. He will also routinely attend the monthly status meetings related to the Wastewater Treatment Plant that are scheduled on the second Tuesday of each month. Most of these meetings will be attended by conference call, but may be attended in person at the City's direction. Occasional specialized assistance may also be periodically needed from other experts in Stantec, but these additional duties are not expected to exceed 8 hours during any month. Specific data that should be submitted and its review shall include:

- Review of any test results of the wastewater as it passes from one portion of the treatment process to the next.
- Review of the water quality data collected from the final effluent that is directed to the disposal facilities.



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- Review the water level data recorded at all the monitoring wells that are installed near the wastewater treatment plant.
- Review the water quality data generated at each monitoring well in the vicinity of the treatment plant.
- Mitigation advise and assistance related to vegetative area impacted by the cessation of the discharge to the Santa Clara River.
- Review of water data on the City Water System, this data will include both volume and water quality data
- The activities shall include periodic attendance at City Council Meetings to assist and advise the City on Water and Wastewater issues.
- Periodic meetings with regulatory or other local water agencies may also occur in which case designated City Representatives would ask for Stantec representation at those meetings as well.
- Further assistance shall be provided as needed and directed by Jaime Fontes, City Manager and/or Mr. John Ilasin representing the Public Works Department of the City. These duties are also anticipated to be coordinated with other City Representatives, as needed, including the City Attorney.

The fee for **Task 968** will be on a Time and Materials Basis not to exceed **\$40,000**. The hourly rate for Mr. Kuykendall for Task 968 is established at Stantec's 2016 rate of \$196 per hour. This task is strictly assistance to the City of Santa Paula staff and does not limit or restrict the responsibility of the operations team or any other contractor or operator that is working for the City of Santa Paula on any wastewater activities. If it appears that additional time or effort will be required beyond the described time limits or work hours, a revised task order will be submitted to the City for its consideration.

All direction from this time forward, from the City, shall be by the City Manager, City Attorney or by John Ilasin representing the City Public Works Department.

All written correspondence directed to the City regarding this project shall also be directed to those individuals listed above.

Except for the additional specific activities discussed above, all of the General Limitations and Conditions of the original agreement remain in full force and effect.



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If you should have any questions or wish to discuss this Change Order, please don't hesitate to contact me on my cell phone at (916) 934-8029.

Regards,

**STANTEC CONSULTING SERVICES INC.**

James D. Kuykendall, MS, PE  
Senior Project Manager  
Tel: (916) 968-8029

jim.kuykendall@stantec.com

c. Gord Johnston, Stantec  
Alfonso Rodriguez, Stantec  
Dave Bennett, Stantec

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